

## Off-Norm Scoring Request

By default, tests are scored according to the time period of the school year. We offer Fall, Winter, and Spring scoring. (Beginning of grade, middle of grade, and end of grade) To automatically be scored at no extra cost according to a particular norm period, tests need to be returned to our facility postmarked no later than the last day of that norm period.

### TerraNova/CAT 6 and California Achievement Tests Norming Periods

**Fall:** September 1 - November 30

**Winter:** December 1- last day of February

**Spring:** March 1 - August 31

Your test will automatically be scored for the period listed between the dates shown if it is returned to our facility postmarked no later than the last day of that norm period.

If you are testing outside of the regular norming period you may fill out this form to request off-season scoring. For example: Your child just completed grade 5 and you are testing your 5<sup>th</sup> grader with a 5<sup>th</sup> grade level test for an end-of-year assessment (Spring), but it is September 18 (Fall norms). You are starting the new school year in November and your child is not in grade 6 yet. You may request end-of-grade scoring (Spring norms) by returning this form with your completed tests and payment of \$15.00 per test for this service. The score results will be for the norming period you indicate below.

INVOICE NUMBER \_\_\_\_\_

Last Name \_\_\_\_\_ Zip code \_\_\_\_\_

I am requesting these tests to be scored for the \_\_\_\_\_ norming period.  
(Fall, Winter, or Spring)

I have included \$15.00 per test for this service. \_\_\_\_\_

OR

Please charge my credit card for this service and send me the receipt by email. \_\_\_\_\_

\_\_\_\_\_ I give Seton Testing Services permission to charge my card on file for \$\_\_\_\_\_ for off-norm scoring for my tests.

\_\_\_\_\_  
(Signature) \_\_\_\_\_ Date \_\_\_\_\_



**Seton**  
Testing Services

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